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Minutes of Regular Meeting
of the
Board of Trustees
of
The Winnipeg School Division

**APPROVED BY THE
BOARD ON
FEBRUARY 3, 2014**

Board Room, Administration Building,
Winnipeg, January 13, 2014.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:00 p.m.

The Chair of the Board called the meeting to order.

Present: Trustees S. Hrynyk (Chair), M. Wasyliw, C. Collins, D. Bautista, R. Hildahl, M. Babinsky, J. Sneesby, A. Ramos

In Attendance: P. Clarke, R. Appelmans, R. Chartrand, K. Seiler, C. Caetano-Gomes, D. Persaud, E. Barnaby, G. Heath, B. Lapointe

Regrets: Trustee K. Barr

APPROVAL OF THE AGENDA

Wasyliw-Ramos That the Agenda for the regular meeting of the School Board to be held this evening, January 13, 2014, be approved. – Carried.

READING AND CONFIRMING OF MINUTES

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Hildahl-Babinsky Regular Meeting – December 16, 2013

PRESENTATION AND CONSIDERATION OF REPORTS

The following reports were considered:

Superintendent's Report No.1-2014	Dated January 13, 2014
WSD/Winnipeg Police Services Joint Committee Report No. 2-2013	Dated December 3, 2013
Finance/Personnel Committee Report No 12-2013	Dated December 16, 2013

Superintendent's Report No. 1-2014

Collins-Hildahl That Clause No. 1a (Accounts List/Summaries of Salaries and Wages) be approved. – Carried.

Collins-Wasyliw	That Clause No. 1b (Accounts List/Summaries of Salaries and Wages) be approved. – Carried.
Bautista-Hildahl	That Clause No. 2 (Kent Road School – Boiler Replacement Phase 1) be approved – Carried.
Babinsky-Bautista	That Clause No. 3 (Bridges FASD Intermediate School Program – David Livingstone School) be approved - Carried
Ramos-Collins	That Clause No. 4 (Mulvey School, COACH program – Healthy Child Manitoba) be approved – Carried.
Babinsky-Collins	That Clause No. 5 (Dufferin School – Parent/Child Centre Shaughnessy Park School – Our gathering place) be approved - Carried.
Bautista-Babinsky	That Clause No. 6 (William White Community School Project – Healthy Child Manitoba) be approved – Carried.
Wasyliw-Collins	That Clause No. 7 (Request for Proposal – Medium Commercial Truck for Building Department) be approved – Carried.

WSD/Winnipeg Police Services Joint Committee Report No. 2-2013

Collins-Sneesby	That the WSD/Winnipeg Police Services Joint Committee Report No. 2-2013 be received –Carried.
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Finance/Personnel Committee Report No. 12-2013

Collins-Hildahl	That the Finance/Personnel Committee Report No. 12-2013 be received - Carried.
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ENQUIRIES AND ANNOUNCEMENTS

121- Parking Notice

Trustee Ramos informed trustees that he received a brochure from the City of Winnipeg reminding drivers about parking issues and speed limits in proximity to schools. Trustee Ramos will forward a copy of the brochure to the Board Administrative Assistant for the circulation to the members of the Board for perusal.

122- Senior High Honor Band and Choir

Trustee Hrynyk informed trustees that she and a guest attended the Senior High Honour Band and Choir on January 11, 2014. The performances by the students were amazing under the leadership of guest conductor Bruce Cable and Dr. Darrin Oehlerking. Trustee Hrynyk would like to congratulate the band and choir students for their wonderful and enjoyable performance, guest conductors and the organizers who assisted in making this event a success for the students, parents and guests.

NEW BUSINESS

123 – Condolences

The following motion was adopted by a silent standing vote;

That the Board's sympathy be recorded, with regret, in the bereavement of the following:

On December 10, 2013, Nelli Justine Dumas, Retired Educational Assistant, a member of our staff for 12 years;

On December 10, 2013, Ernest Golke, Retired Carpenter, a member of our staff for 24 years;

On December 12, 2013, Patricia Oster, Retired Assistant Director of Human Resources, a member of our staff for 35 years;

On December 19, 2013, Arthur Friesen, Retired Substitute Teacher, a member of our staff for 15 years;

and that this motion be adopted by a silent standing vote.- Carried

124- By-Law No. 1221 – SECOND READING Religious Instruction at David Livingstone School

Babinsky-Ramos That By-Law No. 1221, a by-law of the Winnipeg School Division for the purpose of permitting religious instruction at David Livingstone School, to be read a second time in short. - Carried

Babinsky-Ramos That a recorded vote be taken. – Carried.

The motion was voted on and declared – Carried, the vote being recorded as follows:

Ayes: Trustees Hildahl, Collins, Bautista, Hrynyk, Babinsky, Sneesby, Ramos	- 7
Nays: Trustees Wasyliw.	- 1

By-Law No. 1221 then read accordingly.

AGENDA INFORMATION ITEMS

Sneesby-Bautista That Information Correspondence No. IC01-14 – IC02-14 be received as information. – Carried.

Sneesby-Ramos That the Superintendent's Information Report No.1-2014 be received as information. – Carried.

BUSINESS MATTERS AS DEFINED IN RULE 42.7Committee of the Whole

Wasyliw-Hildahl That the Board recess into Committee of the Whole in camera at this time. - Carried.

The Board then recessed into Committee of the Whole in camera at 7:26 p.m. with Trustee Wasyliw in the Chair.

Upon the Board resuming in public session at 8:11 p.m., Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee.

125 – Leaves of Absences – Without Salary

Wasyliw-Babinsky That the leaves of absence without salary as outlined in the confidential report dated January 13, 2014 be granted.- Carried

126 – Suspension Reports September to November 2013

Wasyliw-Ramos That the Suspension Report for September to November 2013 be received as information. – Carried

127 – Transportation and Bus Maintenance

Wasyliw-Collins That in accordance with the confidential memorandum dated January 13, 2014 and subject to Public Schools Finance Board approval, the administration be authorized to proceed to secure a school bus maintenance/transportation facility for the Division. – Carried

128 - Administrative Appointment
Principal – Gladstone School

Wasyliw-Ramos That, effective January 14, 2014, Cristina da Mata be appointed to the position of Principal at Gladstone School.- Carried

129 – Administrative Appointment
Principal – École River Heights School

Wasyliw-Sneesby That, effective February 3, 2014 Chantelle Deslauriers-Gray be appointed to the position of Principal at École River Heights School.- Carried

130 - Administrative Appointment
Principal – Sargent Park School

Wasyliw-Bautista

That, effective February 3, 2014 Ms Luba Krosney be appointed to the position of Principal at Sargent park School.
– Carried

Committee of the Whole

Ramos-Collins

That the Board recess in Committee of the Whole in closed camera at this time. - Carried

The Board then recessed into the Committee of the whole in closed camera at 8:14 p.m. with the Chief Superintendent, Secretary-Treasurer and Director of Human Resources in attendance.

Trustee Wasyliw, the Chair of the Committee of the Whole reported that there was a discussion regarding a personnel matter.

The Meeting adjourned at 8:40 p.m.

Chair

Secretary-Treasurer

SUPERINTENDENT'S REPORT NO. 1 - 2014

To the Chair and Members
Winnipeg School Board

January 13, 2014

1. Accounts List/Summaries of Salaries and Wages

Summaries of salaries and wages paid during the month of December 2013, and Accounts List for the month of December 2013 have been provided to the trustees.

Recommendations:

- (a) That the list of Salaries and Wages paid during the month of December 2013, as summarized on Account Listing 2013-12 be approved and confirmed.
- (b) That the December 2013 list of payment of accounts be approved and confirmed.

2. Kent Road School – Boiler Replacement Phase 1

In a letter dated October 23, 2013, the Public Schools Finance Board authorized the Division to proceed to tender the boiler replacement phase 1 at Kent Road School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
St. Vital Plumbing & Heating Co. Ltd.	\$ <u>91,231.48</u>
D.L.F. Mechanical Ltd.	130,326.89

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of St. Vital Plumbing & Heating Co. Ltd. to supply all material and perform all work in connection with the Boiler Replacement Phase 1 project at Kent Road School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$ 91,231.48, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with St. Vital Plumbing & Heating Co. Ltd. for the carrying out of the work.

3. Bridges FASD Intermediate School Program -David Livingstone School

Since the 2000/2001 school year, the Division has provided a Grade 3-6 program at David Livingstone School for children with Fetal Alcohol Syndrome Disorder.

The program is run in a segregated classroom setting that includes up to 8 students diagnosed with FASD. Priority is given to the highest needs students with FASD in the Inner City District. However, David Livingstone School will accept high needs students from other areas within the Winnipeg School Division if space is available.

The administration has been advised that Healthy Child Manitoba will provide funding in the amount of \$55,300 for the Bridges FASD Intermediate School Program at David Livingstone School for the period April 1, 2013 to March 31, 2014. **The funding supports the salary of one classroom teacher.**

Recommendation:

That the proper officers of the Division be authorized to enter into an agreement with Healthy Child Manitoba for the Bridges FASD Intermediate School Program at David Livingstone School with funding provided by Healthy Child Manitoba in the amount of \$55,300 for the period April 1, 2013 to March 31, 2014.

4. Mulvey School, COACH Program
Healthy Child Manitoba

Since 2001 funding has been provided for the Mulvey School COACH Program by Healthy Child Manitoba.

The Coach Program is an off-campus program for 12 to 16 students between the ages of 6 to 11 years old (grades 1-6) with severe behavioral/emotional needs which provides support beyond what is currently available in the school setting.

The off-campus site is situated at the Broadway First Baptist Church located at 790 Honeyman Avenue, funding includes teacher, psychology services and the rental cost of the off-campus site.

The goal of the COACH Program is to provide programming and supports which will allow the children to return to a regular educational setting.

The administration has been advised that Healthy Child Manitoba will provide funding in the amount of \$162,000 for the COACH Program at Mulvey School for the period April 1, 2013 to March 31, 2014.

Recommendation:

That the proper officers of the Division be authorized to enter into an agreement with Healthy Child Manitoba for funding in the amount of \$162,000 for the Mulvey School COACH Program for the period April 1, 2013 to March 31, 2014.

5. Dufferin School - Parent/Child Centre
Shaughnessy Park School - Our Gathering Place

A funding agreement has been received from Healthy Child Manitoba for the Parent/Child Centre at Dufferin School and the Our Gathering Place at Shaughnessy Park School.

Parent Child Programs in schools is a component of the Community Schools Partnership Initiative (CSPI) of Manitoba Education. The CSPI aims to strengthen the connection between schools and families and to foster healthy child development. **The funding supports two support workers, materials and supplies.**

The administration has been advised that Healthy Child Manitoba will provide funding in the amount of \$20,000 for the Parent/Child Centre at Dufferin School and \$20,100 for the Our Gathering Place Project at Shaughnessy Park School for the period April 1, 2013 to March 31, 2014.

Recommendation:

That the proper officers of the Division be authorized to enter into an agreement with Healthy Child Manitoba for funding in the amount of \$20,000 for the Parent/Child Centre at Dufferin School and \$20,100 for the Our Gathering Place Project at Shaughnessy Park School for the period April 1, 2013 to March 31, 2014.

6. William Whyte Community School Project -
Healthy Child Manitoba

Since 1998 funding has been provided by Healthy Child Manitoba to the William Whyte Community School Project

The purpose of the funding is to develop community-based responses to issues facing at-risk children and families. The project at William Whyte School funds two Community School Worker positions to provide services, based on the specific needs and requests of families which emphasize early intervention and prevention oriented programs.

The administration has been advised that Healthy Child Manitoba will provide funding in the amount of \$120,400 for the William Whyte Community School Project for the period April 1, 2013 to March 31, 2014.

Recommendation:

That the proper officers of the Division be authorized to enter into an agreement with Healthy Child Manitoba in the amount of \$120,400 for the William White Community School Project for the period April 1, 2013 to March 31, 2014.

7. Request for Proposal – Medium Commercial Truck for Building Department

The Building Department utilizes a 3 ton medium commercial truck for delivering construction, maintenance and school materials to Division facilities. The Division's existing 3 ton medium commercial truck has reached the end of its service and requires replacement. A Request for Proposal was issued to four dealerships for replacement of the 3 ton medium commercial truck. Proposals were evaluated to select the lowest cost of ownership including fuel consumption.

Following is a tabulation of the proposals received excluding Provincial Sales Tax and Goods and Service Tax.

Supplier	Model	Price
Connexion Truck Centre	New 2013 Mitsubishi Fuso FE160 cab & chassis	<u>\$53,236</u>
Connexion Truck Centre	Used 2013 Mitsubishi Fuso FE180 incl. body & lift	\$57,025
Beaver Truck Centre	New 2014 Hino 195-3 cab & chassis	\$61,325
Connexion Truck Centre	New 2013 Mitsubishi Fuso FE160 incl. body & lift	\$67,036

All proposals have been reviewed by Division administration and the lowest acceptable proposal is recommended. Funding is available in the 2013/2014 budget for this purchase.

Recommendation:

That the proposal from Connexion Truck Centre to supply a 2013 Mitsubishi Fuso FE160 truck cab and chassis be accepted for a total price of \$53,236 excluding Provincial Sales Tax and Goods and Service Tax.

Respectfully submitted,

P.E. CLARKE
Chief Superintendent

WSD/WINNIPEG POLICE SERVICES JOINT COMMITTEE REPORT NO. 2-2013

To The Chair and Members
Winnipeg Public School Board

December 3, 2013

Your Committee reports as follows:

1. Developing Safe School Communities Committee

Your Committee was informed that the Crisis Response Committee is currently revising safety plans which include alerting students who are Deaf/Hard of Hearing in the event of an emergency. Your Committee was also informed that carbon monoxide detectors have been installed in all schools and 10 Fire Drills and 3 Lockdown/Lockout Drills are held each school year.

Your Committee was informed that beginning in November, the Police Service will have presentations available to schools on gangs, drug awareness, cyberbullying, career opportunities and internet safety. Your Committee was informed that the Canadian Centre for Child Protection has also distributed information to schools on how to remove inappropriate pictures from the internet and to support youth in accessing help when needed.

Your Committee was informed that all schools in the Division now have access to 9 School Resource Officers. The SRO program is in its 9th year. Your Committee was informed that the existing contract will expire in June 2014 and the 2nd year Independent Evaluation will be available in March. Your Committee was also informed that both the Winnipeg Police Service and the Province are very supportive of the program.

2. Winnipeg Police Service

Your Committee was informed that the the Citywide Patrol Reception will be taking place Friday, May 23rd, 2014 and the School Board Patrol Reception will be held on Wednesday, May 28th, 2014.

Respectfully submitted,

Cathy Collins
Committee Chair

In Attendance:

Trustees:	C. Collins, M. Babinsky, J. Sneesby
Police Department:	Patrol Sergeant M. Sech, Patrol Sergeant L. Bryce, Constable Andrea Cain
Administration:	L. Belmore, J. Millar, S. Schneider

FINANCE/PERSONNEL COMMITTEE REPORT NO. 12-2013

To the Chair and Members
Winnipeg Public School Board

December 16, 2013

Your Finance/Personnel Committee reports as follows:

1. Pre-Budget Open House Feedback

Your Committee discussed the Pre-Budget Open House held on November 25, 2013, including the feedback received from the District Advisory Committees and the on-line surveys. Your Committee was informed that overall parents/residents in the Division felt that quality programs and services are being provided to students and that this continues to be one of the Division's top priorities.

Your Committee expressed concern with the lack of parents/residents present and suggested that the administration explore alternative methods of communicating with residents in the Division such as posting information on the Division's website and promoting displays at public venues.

Your Committee agreed to continue discussions on the feedback during budget deliberations.

2. Enrolment

Your Committee was presented with student enrolment data over a five-year period from 2008 to 2013. Your Committee was informed that enrolment projections for the 2014/15 school year will result in a slight reduction of approximately 198 students.

3. 2014/2015 Budget Preparation Timelines

Your Committee was provided with timelines for the preparation of the Budget for the 2014/2015 school year. It is anticipated that at the next meeting an update on property assessment preliminary expenditures and costing will be reviewed including increases, possible enhancements and/or reductions. Your Committee was informed that pending the provincial funding announcement, in late January, early February, discussions regarding Draft Budget and potential property tax level will be considered and discussed with schools, parent councils, student councils, advisory committees, employee groups and others on request, and posted on Division's website. In addition, a Public Open House to receive feedback regarding Draft Budget will be held on February 24, 2014.

4. Special Capital Funding

Your Committee was informed that the Province has approved funding for capital projects in the Division.

Respectfully submitted

CATHY COLLINS
Committee Chair

In Attendance:

Trustees: C. Collins, M. Wasyliv, R. Hildahl, M. Babinsky, S. Hrynyk, J. Sneesby
Administration: R. Appelmans, P. Clarke, R. Chartrand, D. Persaud, C. Caetano-Gomes, K. Seiler,
G. Heath, E. Barnaby, T. Bobby, K. Stuart
Regrets: K. Barr, D. Bautista, A. Ramos